



Faculty of Physical Therapy



Cairo University

Code of Ethics

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2010 -2011

Faculty of Physical Therapy, Cairo University vision, mission, values and objectives

Vision;

Faculty of Physical Therapy, Cairo University seeks to be on the top of pioneering leadership regionally and classified internationally.

Mission;

Faculty of Physical Therapy, Cairo University is responsible for the graduation of physical therapist who is capable of providing competent services that accommodate various levels of work marketing regionally and international researchers who are able to develop the profession in consistent with traditions, and values which supports and improve the community services via continuous education and develop educational programs and scientific research tools.

Values;

Respect and appreciation, seriousness in handling, commitment, transparency, justice, credibility, teamwork, the exchange of knowledge and community liaison.

FACULTY OF PHYSICAL THERAPY OBJECTIVES

Objectives;

Faculty seeks to achieve five main goals as follows:

- Raising the educational process efficiency and providing faculty programs according to international education standards.
- Development of postgraduate system and supporting scientific research.
- Development of community service and working to achieve society satisfaction.
- Upgrading institutional capacity of the faculty and the development of resources.

Development of students' skills and abilities of creativity, innovation and scientific thinking and entrepreneurship.

Code of Ethics_Preparing Steps

The study Name: Code of Ethics, Faculty of Physical Therapy, Cairo University

Responsible: Credibility and Ethics Committee

- Workshop on 9/11/2009, has been organized to develop a proposal of the code of ethics
- The proposal for the charter has been developed and distributed to the scientific and administrative departments and students for discussion.
- The work of some of the amendments was adopted in the senate on 11/1 /2010
- Was presented to the evaluative committee of the Cairo University Quality Assurance Unit on 16/7 /2011 who provides some comments for improvements.
- An expert (Certified International Trainer in the ethics of scientific research and the Chairman of the Ethics Committee of Scientific Research, Faculty of Medicine Banha University) has review the code of ethics and some changes has been done on the code of ethics according to the comments of the expert and the evaluative committee.

Participated in the preparation of code of ethics before revision

- Faculty Credibility and ethics committee

Dr. / Ahmed Hassan

Professor at the department of physical therapy for the musculoskeletal disorders and its Surgery

Dr. / Amira Hussein Mohamed Diraz

lecturer at Basic Sciences Department, Faculty of Physical Therapy, Cairo University

Dr. / Shaima Abu al-Qasim

Demonstrator at basic science Department ,Physical Therapy, Cairo University

Participated in the improvement and revision of the Charter

Dr./ Amira Hussein Mohamed Diraz

Lecturer at Basic Sciences Department, Faculty of Physical Therapy, Cairo University.

Dr. / Ibrahim El-Gendy

Professor of Forensic Medicine and Toxicology - International Certified Instructor in the ethics of scientific research and the Chairman of the Ethics Committee of Scientific Research Faculty of Medicine, University of Banha (The expert who Revised The Charter)

Amr Mohamed Talaat

Unit administrator- Awareness and media Committee, Faculty of Physical Therapy, Cairo University

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Chapter I: Ethics of university professor (faculty member)

First, according to the law regulating universities, faculty member should:

- Dedicate to demonstrate the lessons and lectures, scientific exercise and contribute to the progress of science and literature and the arts to conduct research and innovative studies and supervision on the students and supervision of laboratories and libraries and providing references.
- Adhere to the original universal traditions and values and work to spread these values between the college students, as well as consolidate and strengthen direct contact with students and care for their social, and cultural affairs and sports.
- Keep the organization and rules within the classrooms, lectures and research laboratories and submit to the Dean of the college annual report on scientific activities and research conducted and published as well as, ongoing research to the department head of the relevant section for the display on the Department Council. The department head council reports to the dean of the faculty for the educational progress of the department, the scientific activity, the ongoing research and the achieved objectives.
- Participate in the activities of councils and committees, in which they are members and participate in scientific conferences of the department and the faculty.
- This license may be withdrawn at any time if its duties conflict with work requirements. A licensee cannot work in a lawsuit against the University as a lawyer or an expert or otherwise.

- Cannot take action of experience or give consultation in a particular subject without a license from the University President depending on the proposal of the Faculty Dean.
- Cannot demonstrate lessons outside their university or supervising the lessons without a license from the university president with the approval of the Faculty Council after taking the opinion of his/her department. To be licensed in that, the teaching or supervising should be at the university level.
- Not give private lessons with or without fees.
- Not engaged in trade or participate in a business, a financial or industrial management or to combine their job and any action that is not consistent with the dignity of his position.
- Ensure the students positivity during the study.
- Stimulate the creativity of the students.
- Stimulate community participation.
- Stimulate the development of untraditional styles of teaching.
- Care of outstanding students unsurpassed and expatriates.
- Adhere to the announcer policies of the faculty when appearing in the various media.
- Follow the Ethics of Scientific Research announced at college council. And the president of the university has the right to prevent member of the teaching staff directly from any action done that has a conflict with job duties and good performance.

Second, according to the regulations and laws of the college

Article (1):

The duties of a faculty member toward the outpatient clinic (profession)

The faculty member should:

- Adhere to professional ethics and the code of ethics of the physical therapy practice at the outpatient in the college
- Be commitment to the laws and ethics of the profession announced at the Ministry of Health.

Article (2):

Duties of faculty members toward their patients

- Do all his/her best toward his/her patients and works to relieve their pain and deal them with compassion and care them equally and does not distinguish between them because of the moral, social or personal feelings toward their status.
- May apologize for treatment of any patient for personal reasons or reasons relating to the profession but is not permitted to reject treating of any patient, if not possible the presence of other colleague fellow.
- Advise and guide the patient's family about the protection ways and warn them from the consequent lack of observance.
- Do everything as possible in the treatment of the underage patient or minus civil or unconscious patients even if he/she is unable to take a consent form from the guardian or trustee of the patient. Also, Not to step down from the treatment only if holding down became unfeasible or the patient is referred to another colleague.

- Not disclose the secrets of his/her patient that briefed by virtue of his/her profession

Article (3):

The duties of a faculty member toward colleagues:

The faculty member should:

- In case of a dispute arising between a faculty member and another faculty member, Not take track out from propriety, the general traditions and mutual respect among colleagues and the member should settle any dispute between him and a colleague in the affairs of the profession by friendly ways. If not settled the dispute by this way, Not initiate legal actions against another member before obtaining the written permission from the faculty Council, or in case of urgency from the dean directly.
- Not be permitted to seek in crowding his colleague by offending manner in any action related to the profession or supervising postgraduate student.
- Not permitted to reduces his colleagues capabilities and if it is necessary to criticize a colleague professionally; it must be in front of a fair scientific committee. In case of replacing of a colleague in carrying the burden of teaching as a temporary or permanent, Not exploit this situation for him/her and must inform the student before starting work.

Article (4):

The duties of a faculty member toward students

- Deal with all students with different learning styles and different personalities.

- Do all in his best to guide the students and work to overcome the difficulties and solve the problems facing them and improve them in care without discrimination because of age, sex, religion, race, nationality, ethnic origin, or opinion, or economic or social status, or disability or special needs or any other type
- Provide a good scientific care and prohibited from involving positively or negatively in any acts that constitute participation in harsh performance, no humanity or conspiracy or incitement to such acts, as well as prohibited from using his knowledge or skills to harm the psychological and scientific status of the student.
- Be committed to limits of his/her skills and ask for experience of others to guide the research area for the students when necessary.
- Not reject any scientific consultation if asked to do so and must be committed to his/her office hours.
- Not be permitted to exploit his relations to the student and his family for purposes incompatible with the dignity of the profession.

Subject (5):

The duties of a faculty member toward the community

The faculty member should:

- Participate in the development of the local environment and society at all levels and areas.
- Provide ideas for the development of the environment and society.
- Contribute to solve environmental problems.

- Participate in the programs and activities of the local community development
- Participate in a study of ways to solve the problems of the community and supports the role of the graduate in the support and development of methods of physical therapy and develop it to the public interest
- Be committed in his/her work site whereas his work is done purely for the pleasure of God and serving the community with all his/her possibilities and energies in all circumstances.

Article (6)

The duties of a faculty member toward administrators

The faculty member should:

Be familiar with the skills of management and successful leadership so that it is able to:

- Develop appropriate plans for different situations.
- Implement perfectly what has been planned.
- Have a follow-up and evaluation skills.
- Formulate a clear vision of his work.
- Determine his/her objectives precisely.
- Contribute to the process of development at the college and the community.

Article(7)

The duties of a faculty member toward himself.

The faculty member should:

- Be a master of the scientific content of his/her field.
- Be a master of good planning process for education.
- Work continuously for the development of his/her knowledge and professional skills
- Be a model for the preservation of health in all manners and general appearance
- Protect himself/herself from potential hazards during profession practice (when dealing with patients in Faculty outpatient clinic).

Chapter II

The ethics of scientific research and respect for intellectual property rights

- Be a distinct as a researcher and a master of the use of scientific research skills in the field of specialization that:
- Analyze and criticize various research sources and uses the results of his/her research into the development of the educational process.
- Adhere to the professional ethics and scientific research ethics.
- Publish his/her research in a specialized local or international journals.
- Be honest in doing a research work, not attribute to himself work of others.
- Direct his/her research to what contribute to the knowledge and benefit society as a basic moral liability of his/her job.
- Respect the intellectual property of others and accuracy in the transfer of ideas and reference to the sources.
- Be aware that individuals who contribute to the research have the rights of the profitability of selling or producing, disseminating or distributing the

practical results. It is not entitled to the officials in power to participate in the profits.

- Not be prevented from the copyright and enjoy the production of his/her own intellectual property, but provide free copies in the college library and not compel the students to buy his/her books.
- Not cut transmitted texts for prejudicing the purpose of the owner on purpose and stay away from placing names compliment.
- Collect data carefully and accurately without bias from the researcher side.

Chapter III: Ethics of relationship between the student and the faculty member

The student must:

- Respect the cairo university study system regarding respect for time and comply with regulation and laws.
- Deal with faculty members and their assistants politely and quietly.
- Be committed to be calm and listen during the lectures and actively participate in the lectures, lab and clinical training.
- Direct questions in regards to scientific subject inside the lectures, labs, and clinical training or outside.
- Express his opinion in the presented scientific material in an objective organized manner.
- Express his opinion regarding the faced problems in a clear and objective way with the right to show objectivity and propose solutions.
- Take full advantage of activating Office Hours benefit.

Part IV

The patients' right

The patient has the right to:

- Obtain the highest level of health care without discrimination because of age, sex, religion, race, nationality, ethnic origin, or opinion, or economic or social status, or disability or special needs or others.
- Obtain health care for free or with little costs .
- Should not to be deprived from necessary health care when he is unable to pay their costs.
- Obtain precise information about his/her health status, which includes the right to:
 - Access to information and health guidance regarding the diagnosis and treatment of his/her condition and prognosis.
 - Write a consent form before starting any health or therapeutic procedures, including: potential health risks, healthy alternatives to the proposed treatment and knowledge of the potential for the progress of disease or healing period.
- Know the names of the persons responsible for the delivery of health care.
- Easy access to the files and medical records for his/her state of health.
- Access to information in a simple and easy way.

Part V: Ethics of relationship between the administrators.

- Be Commitment to civilians working state law.
- Maintain the confidentiality of trading documents.

- Give all his/her energies and potential at his/her workplace service. within the limits permitted by the regulations and laws.
- Be positive regarding to any development or updating of institution.
- Be a collaborator and facilitator in the light of the regulations and laws for the clients.
- For senior management, Must provide assistance and technical support to facilitate the professional performance.

Part VI :Ethics of relationship between technicians.

Technicians must:

- Be Committed to civilian state employees law.
Give all his/her energies and potential at his workplace service within the limits permitted by the regulations and laws.
- Be positive towards any development or updating of the institution.
- Be helpful and facilitator for the clients in the light of the regulations and laws.
- Follow the instructions for dealing with devices or equipments
Maintain the integrity of the devices and equipments.

Part VII: Ethics of relationship between workers

Workers should:

- Be committed to civilian state employees law.
- Maintain the aesthetics form and cleanliness of the workplace.

- Maintain the integrity of the devices and equipments.
- Follow the instructions for dealing with devices

Part VIII :Procedures for implementing the credibility and ethics

1. Publication, advertising and generalization the code of ethics through a printed booklet and distributed to all employees and college students and publish an electronic copy of the faculty website.
2. The establishment of a complaints register for monitoring and solving problems and irregularities in it and resolve, according to what stated in the code of ethics. The proposals and complaints Committee has been announced for all employees and students.

When ethical violation occurs:

First: The disciplinary procedures that may be imposed in accordance with the Egyptian Universitis Rgulation Law on facultymembers

- Warning
- Blame.
- Blame with a delay of the reward for a certain time or delay of appointment in the top position or the like that for two years at the most.
- Insulate from his profession while retaining pension or reward.
- Insulation with deprivation of pension or reward, within quarter limits.
- Every action would offends honor of faculty member, or would affect the integrity or the violation of article number (103), the faculty member should be punished by the insulation.

- Faculty member should not be, in all cases, to be isolated except by judgment from the disciplinary board of University Council (except in the cases provided in the laws and regulations on financial infractions, and no effect of the disciplinary Lawsuit in criminal and civil Lawsuits emerging from the same incident).

University's president has the right to warn and blame (according to article number 110) the faculty members who fails to perform their duties or the requirements of their jobs after hearing their words and inquire their defense, and university president's decision will be reasonable and final. The faculty dean of each college should inform the president of the university about failure of faculty members toward their duties or the requirements of their jobs.

According to the article number (109), faculty members enquiry will not be held except as follows:

- Supreme Council of Universities form, depending on the head's inquiry; a tripartite committee from council members to inquire the facts attributed to a university presidents or their deputies or the Secretary of the Supreme Council of Universities; the committee has the right to ask for help from professors of the faculties of law or technicians experts; the owner of the problem will not attend the meeting of the Council looking for his/her matter, and the President of the Council show results of the investigation to the competent authority of nomination to take the action.

Second:

In the case of a departure from the this code of ethics, list of graded sanctions is placed in the light of repeated violation, as well as the nature and severity of the offense.

References that have been hiring out when the Charter had been set

(In arabic)

1. Civilians working state law.
2. Internal Regulation of the Faculty of Physical Therapy - Cairo University.
3. Universities Organization Law 2003.
4. Regulation of Physical Therapy Association.
5. Book of ethics and the laws of 3rd year of Physical Therapy -Cairo University.
6. Ethics charter of the Faculty of Medicine Banha university
7. Ethics charter of the College of Agriculture